

Bridgton Recreation Advancement Group

By - laws

Mission Statement

To enhance recreation opportunities for the Bridgton community.

Article 1. Name

The name of the group shall be Bridgton Recreation Advancement Group, (B.R.A.G.).

Article 2. Purpose

The purpose of this organization shall be to raise funds, develop, and promote recreation facilities and programs which serve the entire Bridgton community.

Article 3. Powers

This organization shall have the following powers in addition to the powers expressly or implicitly conferred by law;

- A. To make and enforce rules and regulations to govern itself on a local basis, but consistent with and not contrary to any rules and regulations in force with the Town of Bridgton or the State of Maine.
2. To raise funds, seek grants, solicit contributions, enter into contracts, hold and own property in support and operation of the organizational purpose.

Article 4. Membership

The membership of this organization shall be composed of individuals and organizations that have an interest in recreation shown by regular attendance at meetings.

- A. Annually members will vote to elect the board of directors prior to board of directors annual meeting.
- B. Each member has one vote. Majority rules. Tie vote is a no vote.
(Revised November 19, 1999)
- 3. Membership decides on priority of projects.
- D. Quorum to do business consists of a minimum of three board members.
(Revised November 19, 1999)
- 5. Voting membership limited to three from any one interest group.
- F. Individual membership, \$5.00 yearly donation with a membership form required.
- 7. Organization membership, a yearly \$ 25.00 donation is requested for a group joining. The group joining will have a representative at a minimum of 60 % of all meetings. Also 10 % of their membership or up to a maximum of 10 members need to be designated to help with official B.R.A.G. events or activities.
(Revised November 19, 1999)
- 8. Completed membership form required.

Article 5. Board of Directors

- 1. Number and Qualification
The Board of Directors shall consist of not less than five, not more than eleven persons elected by the membership.
(Revised October 14, 2005) “not less than seven to read not less than five”
- 2. Manner of Election
The members of the initial Board of Directors shall hold office until the first annual meeting of the directors and until their successors have been elected and qualified.
At the first annual meeting of directors, and at each annual meeting thereafter, the directors shall elect officers to hold office until the next succeeding annual meeting. The directors shall be elected by a vote of the membership.
- 3. Term of Office
The term of office of each director shall be until the next annual meeting of the

directors and until their successor has been duly elected.

D. Duties and Powers

The Board of Directors shall have control and management of the affairs of the Corporation. The directors shall in all cases act as a Board, regularly convened, and, in the transaction of business the act of a majority present at a duly convened meeting shall be the act of the Board, provided a quorum is present. The directors may adopt such rules and regulations for the conduct of their meeting and the management of the Corporation as they deem proper, not inconsistent with the law or these By-Laws.

5. Meetings

The Board of Directors shall meet annually for the election or appointment of officers and for the transaction of any other business by the last day of October in each year beginning with the year 1998, and other regular meetings of the Board of Directors may be fixed at such times and places as the Board may from time to time determine.

Special meetings of the Board of Directors may be called by the President by written request of any director.

F. Place of Meeting

The Board of Directors may hold its meeting within the State of Maine at such place as may be designated by the Board.

G. Quorum

At any meeting of the Board of Directors the presence of a majority of the Board then in office shall be necessary to constitute a quorum for the transaction of business. Should a quorum not be present, a lesser number may adjourn the meeting to some other time.

H. Voting

At all meetings of the Board of Directors, each director shall have one vote.

I. Vacancies

Any vacancy in the Board of Directors shall be filled by a vote of the membership

at the next meeting.

J. Removal

Any director may be removed either with or without cause, at any time, at a special meeting of the directors called expressly for that purpose.

K. Notice of Meetings

Regular meetings of the Board may be held without notice, if the time and place of the meetings are fixed by the Board. Notice of special meetings shall be sent to each director by United States Mail addressed to them at their last known address at least three (3) days before the meeting. Notice of a meeting of directors need not be given to any director who signs a waiver of notice, either before or after the meeting.

Article 6. Officers

Officers of this organization shall be; President, Vice President, Secretary, and Treasurer.

1. The officers shall be elected annually by the Board of Directors and the term shall continue for one year.
2. The President shall:
 1. Preside over all meetings when present.
 2. Be responsible for the day to day operation of the organization.
 3. To supervise the activity of all sub-committees.
 4. See that all rules of the organization are adhered to.
 5. Turn over all bills to the Treasurer.
 6. Co-sign checks.
 7. Create agenda for meetings. Assure agenda sent out to members in a timely fashion prior to next meeting.
3. The Vice President shall:
 1. Preside, when present, in the absence of the President and carry out such duties and assignments as may be delegated by the President. Act in Presidents' absence.
4. The Secretary shall:

1. Record minutes of the meetings.
 2. Send out notices and agendas for regular and special meetings.
 3. Maintain an official record of the activities of this organization.
 4. Co-sign checks.
- E. The Treasurer shall:
1. Be prepared to report at each meeting our financial status.
 2. Has the liberty and duty of questioning any and all bills that do not appear in order before payment is made.
 3. Co-sign checks and dispense funds.
 4. Prepare annually our financial status for the purpose of reporting to the membership.
 5. Be responsible for all monies generated through all fund raising activities.

Article 7. Meetings

Meeting procedure:

1. Call to order by presiding officer or acting moderator.
2. Reading of the minutes of the previous meeting by the Secretary or Acting Secretary.
3. Treasurers report.
4. Reports of committees.
5. Unfinished / Old business.
6. New business.
7. Adjournment.

Article 8. Amendment Procedure

Any amendments to these By-laws must be submitted in writing to the voting membership at a regularly scheduled meeting and shall be read at said meeting. No vote may be taken on changes to these by-laws until the next scheduled meeting after the changes have been read to the membership. Two thirds of the voting membership present must approve any amendment.

Article 9.

This organization shall not promote, contribute, or fund any individual, officer, etc. for personal or economic gain.

Article 10. Purchase Approval

All purchases require two authorized signatures. Any purchase in excess of \$500 must be approved by membership. A quorum of 7 members is required on any purchase over \$5000.

(Revised November 19, 1999)

Article 11. Indemnification

The Corporation shall in all cases indemnify any person who shall become a party to any suit or proceeding, whether civil or criminal, by reason of the fact that they are or were a director or officer of the Corporation, against expenses, including attorney's fees, judgments, fines, and amounts paid in settlement actually and reasonably incurred by them in connection with such suit or proceeding. No indemnification shall be provided for any person with respect to any matter as to which they have been finally adjudicated in any action, suit or proceeding not to have acted in good faith in the reasonable belief that their action was in the best interests of the Corporation or, with respect to any criminal action or proceeding, had reasonable cause to believe that their conduct was unlawful.

Indemnification shall be made by the Corporation upon a determination by the Corporation that indemnification is proper under the circumstances.